

Okinawa AMICUS International Kindergarten/Elementary School
School Admission Information for SY 2025



[Number of Children/ Qualifying Age]

Kindergarten 1: 30 children / Birth date from April 2, 2020 to April 1, 2021
 Elementary First Grade: 30 children / Birth date from April 2, 2018 to April 1, 2019

[Examination Dates]

Child and parent(s) interview : Oct. 8, 2024 (Tue) – Oct. 30, 2024 (Wed) *except Sat., Sun. and holidays.
 Advance Reservation is required (details are on page 6).
 Examination for 1st Grade : Nov. 2, 2024 (Sat) (Nov.9, 2024 [Sat.] for typhoon replacement)

[Outline of Exams]

Details are in the separate paper

[Required Documents]

1	Application Form (Designated Form)	Please attach a color photograph (with the child's name on the back) taken within the last 3 months.
2	Proof of Payment (Receipt) of Application Fee	Please attach the proof of payment (receipt) after the bank transfer to the application form.
3	Copy of an ID to Verify Applicant's Date of Birth	Please attach a copy of the applicant's ID where date of birth is shown to the application form.
4	Examination Slip (Designated Slip)	Please attach a color photograph to the examination slip and fill in the required fields.
5	Letter of Agreement (Designated Form)	Please read through and fill in the required fields.
6	Health Certificate (Designated Form)	Please get a health examination and have a doctor fill out the required form.
7	Interview Materials/PR survey (Designated Form)	Fill in the required form.
8	A Set of Two Label Stickers for Mailing Address (Designated Stickers)	The labels will be used to send "Examination Slip" and "Entrance Examination Result". Please write the accurate mailing address. If destinations are different, please write "Examination Slip" or "Entrance Examination Result" on the bottom left of the stickers.

[Examination Fee]

1. Examination Fee: 20,000 yen
2. Payment Deadline:
 Payment must be made between Sep. 10, 2024 (Tue) and Sep. 27, 2024 (Fri). You will receive a proof of payment (receipt) after the bank transfer. Please attach it to the application form.
3. Payment Method:
 Payment should be made to one of the following school's bank accounts in the name of the applicant. Please note that banking service fees may apply.

Account Name: GAKKOHOUJIN AMICUS KOKUSAIGAKUEN

Bank of the Ryukyus, Gushikawa Branch: Savings Account 654786
 Okinawa Bank, Agena Branch: Savings Account 1747773
 Okinawa Kaiho Bank, Agena Branch: Savings Account 0622995
 (Okinawa Kaiho Bank DOES NOT accept money transfer from overseas)

[Submitting Documents and Deadline]

1. Application Acceptance Period:
Sep. 17, 2024 (Tue) thru Sep. 27, 2024 (Fri)
 The date of the postmark is the date of application.
2. How to Submit Documents:
 Please send the required documents by registered mail. Any application submitted by fax, email, or in person at the office is NOT ACCEPTED.
Please make an appointment for the child and parent(s) interview by referring to "the Child and Parent(s) Interview Information" on page 6.

The mailing address is: Okinawa AMICUS International (Kindergarten / Elementary)
 Attn: Student Admission
 1212-1 Aza Enobi, Uruma City, Okinawa 904-2205, Japan

Application Dates and Important Notes

Application Procedures:

	Kindergarten 1	Elementary First Grade
Jul. 8 (Mon) – Sept. 17 (Tue)	Distribution of Application package	
Sept. 17 (Tue) – Sept. 27 (Fri)	Accepting Applications and Interview Appointment Period	
Oct. 9 (Wed)	Mailing Out Examination Slip	Mailing Out Examination Slip and Notice of Examination Schedule
Oct. 8 (Tue) – Oct. 30 (Wed)	Child and Parent(s) Interview	
Nov. 2 (Sat) (Nov.9, 2024 [Sat] for typhoon replacement)	-	Entrance Examination
Nov. 14 (Thu)	Mailing Out the Examination Result	
Nov. 18 (Mon) – Dec. 3 (Tue)	Enrollment Deadline	

Important Notes:

1. Application

- a) Please write the applicant's name as shown in the resident certificate in the application form and examination slip.
- b) Please make sure that you have all the required and supporting documents before submitting an application. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
- c) The examination slip and Notice of G1 examination schedule will be sent to all applicants on Oct. 9, 2024 (Wed). If you do not receive it by Oct. 16, 2024 (Wed), please contact the office for the delivery status.
- d) Please bring the examination slip on the G1 examination day and parent-child interview day. If you do not receive the examination slip by the parent-child interview day due to the mailing schedules, please bring something that verifies your identity (such as your health insurance card) on the day of the parent-child interview.
- e) Please keep the examination slip throughout the entire admission process, including orientation.
- f) If the applicant fails this entrance exam, they may thereafter apply in subsequent entry windows (provided there are places available).

2. Examination Dates

- a) The detailed schedule of the elementary school entrance examination on Saturday, November 2 will be sent to parents with the examination slip.
- b) Please refrain from taking any recordings such as still photos, videos, and audios on campus.

3. Examination Results

- a) All applicants will be notified of the results by mail in Nov. 14, 2024 (Thu).
- b) We will NOT answer any inquiries regarding the result, acceptance rate, etc.

4. Enrollment Procedures

- a) Successful applicants who wish to be enrolled in Okinawa AMICUS International must submit the required documents and pay the entrance fee of 250,000 yen. The details will be notified along with the acceptance letter.
- b) Failing to submit the required documents or pay the entrance fees by the deadline may result in withdrawal. In that case, submission of "Enrollment Withdrawal Form" is required.
- c) If you wish to withdraw from enrollment after receiving the acceptance letter, please contact the administration office and submit the "Enrollment Withdrawal Form".

5. Others

- a) Application fees and submitted documents will not be returned under any circumstances.
- b) Permission for proceeding to AMICUS Elementary from AMICUS Kindergarten will be granted by receiving a Principal's recommendation based on documents prepared by AMICUS Kindergarten.
- c) Permission for proceeding to AMICUS Junior High from AMICUS Elementary will be granted by receiving a Principal's recommendation based on documents prepared by AMICUS Elementary.

Admission Coordinators:

Okinawa AMICUS International Kindergarten / Elementary School
1212-1 Aza Enobi, Uruma City, Okinawa 904-2205 JAPAN
TEL: 098-979-4711 / FAX: 098-979-4712 / E-mail: info@amicus.ed.jp

URL: <https://www.amicus.ed.jp/en/>

Admission Business Hours: Weekdays 10:30 – 17:00